



Regional Collection Services

Certificated Bailiffs

- Debt Recovery
- Process Serving
- Investigations
- By Appointment to National and Local Government

DISTRAINT AUTHORISATION

To:- **Regional Collection Services of 44 West Sunnyside, Sunderland, SR1 1BA, or whosoever they may authorise holding a Bailiff's Certificate.**

We (or I) do hereby authorise you to seize and distrain the goods, chattels and effects, in and upon the Office, Warehouse, House, Land and Premises, in the tenure and occupation

of..... (see note 1) and situate and being

No.....(see note 2) in the County

Of.....for the sum of £.....(see note 3) being the rent

due on.....20.....at £.....(see note 4 & 5) per Week/Month/Quarter

and to proceed for the recovery of the said rent as the law directs and we/I do hereby indemnify you against any proceeding or proceedings that may be instituted against you, as well as against all fees or charges which you may incur or be liable to pay by executing this warrant, and do hereby undertake not to hold you accountable for any goods forcibly or clandestinely removed.

I acknowledge that I am bound by your Terms & Conditions that have been supplied to me or are available for inspection.

Dated this.....day of.....20.....

Signed.....Position.....

Name (in capitals).....

Address.....

Telephone No.....Extension.....

Landlord's full name and address if different from above

SPECIFY TENANCY : RESIDENTIAL / COMMERCIAL

IS THERE A LEASE OR AGREEMENT : YES/NO*

*Delete as appropriate

- Notes:
1. Insert full name of tenant.
 2. Insert full address of demised premises.
 3. Insert full balance of rent outstanding.
 4. Insert date on which the latest sum of rent was due.
 5. Insert the sum due each period and delete incorrect periods.

